



Sheraton
ANN ARBOR HOTEL

WEDDING BLOCK FAQ'S:

GUESTROOMS:

What is a cutoff date?

The date your group rate expires. Your guests have until this date, usually four weeks prior to your wedding, to reserve a guest room at your group rate.

Will my guests all be blocked together or near each other?

Not necessarily, guestrooms become available as people check out. Rooms on the same floor are not always available at the same time when your guests are checking in.

Who should I contact if I need to block rooms for my upcoming wedding?

Connect with our Sales Admin, Adriana Bond. She can be reached by phone at 734-929-3402 or email adrianabond@sheratonannarbor.com. She will find the best suited Sales Manager for your needs.

Who should I contact if my guests run into any issues with reservations?

Your Convention Services Manager, Jennifer Leleniewski, She can be reached by phone or 734-929-3403 or email jenniferleleniewski@sheratonannarbor.com

TRANSPORTATION:

Who should I contact for transportation needs?

Please contact our Convention Services Manager, Jennifer Leleniewski for discounted information. She can be reached by phone at 734-929-3403 or by email at jenniferleleniewski@sheratonannarbor.com

ATTRITION:

What are attrition fees?

Attrition fees are applied when a group cannot fill at least 80%, or an otherwise agreed upon percentage, of the contracted number of guestrooms. The contract signee is responsible for using a minimum number of sleeping rooms per contract and if those minimums are not met, attrition penalties will apply. Ask your guests to book rooms within "the block", to avoid paying attrition charges. Attrition fees are compensation to the hotel for the rooms that might have been sold had they not been removed from the market by contract. *Special Event Weekends—attrition fees are applied when a group cannot fill 100%.*

OUTLET HOURS:

What are the outlet hours?

Share Restaurant: Breakfast 6:30AM -10AM | Lunch 10:30AM – 2PM | Dinner: 2PM – 11PM

Share Lounge: 2PM– 11PM Monday through Thursday | 2PM– 1AM Friday and Saturday

Pool Area 7AM-11PM | **Fitness Center** Open 24 hours

AMENTITY GIFT BAGS:

Is there a charge for providing gift bags to my out of town guests?

Generic gift bags (up to 25) are complimentary distributed to guests at check in.

Additional bags billed at \$1.00 each

Personalized gift bags (up to 25) distributed at check in are billed at \$1 per bag.

Additional bags billed at \$2.00 each

*Personalized gift bags, **delivered** to the guestroom prior to check in are billed at \$3 per bag*

For more information contact the Sales office: 734 929 3402

All prices are subject to prevailing service charge and applicable sales taxes

* Consuming raw or undercooked meats, poultry, seafood, shellfish or eggs or unpasteurized milk may increase your risk of food-borne illness. Any guest consuming alcohol must be of legal drinking age.

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